

Knights of Columbus 1st Annual Charity Ride



SATURDAY SEPTEMBER 28, 2013

APPLICATION AND AGREEMENT FOR USE OF EXHIBIT SPACE

Applicant (hereinafter described) hereby applies for exhibit space at the 1st Annual Ride for Christ sponsored by the Knights of Columbus Saint Patricks Council. This application shall become an agreement between applicant and the Knights of Columbus for the use of said space under the following terms and conditions. The Knights of Columbus will assign exhibit space in accordance with an exhibitor's stated preference, depending upon its availability. Exhibit fees will include space rental and 2 exhibitor credentials per space. Additional exhibitor badges are available at check-in for a fee.

Upon payment all applicants will receive a confirmation. Location will be assigned upon check-in.

RESERVATION INFORMATION

Company Name	Applicant's Name	
Street Address	City	Zip Code
Day Phone	E-Mail Address	

REGISTER EARLY by AUGUST 31, 2013

Event Date: September 28, 2013 10:00AM

\$130 PER Exhibitor plus One (10X10 Booth)

\$25 PER Additional Exhibitor

\$100 PER Additional 10X10 Booth

\$700 PER Semi Space (20X70)

EVENT STARTING POINT

SS. Peter & Paul School

706 Bay View Ave.

Wilmington, Ca 90744

Each Exhibitor will be responsible for their own tables, chairs, and Shade (EZ ups), as well as the proper disposal of their own waste.

_____ NO _____ YES (Add \$35 to booth cost)
Booth Size # of Exhibitors Electricity

We will be selling/displaying the following products or services: _____

Make Checks Payable to: **Knights of Columbus**
21335 Moneta Ave
Carson, CA 90745-1953

SCHEDULE

Registration	10:00 AM
Opening Blessing	12:00 PM
Ride Begins	12:15 PM
Event Ends	4:00 PM

CASH

CHECK

MONEY ORDER

ALL EXHIBITORS MUST READ AND SIGN PAGE THREE

FOR OFFICE USE ONLY

Payment Received _____

Date Received _____

Terms and Conditions for Exhibit Space

RESERVATION PROCEDURES

No telephone reservations will be accepted and there are NO GUARANTEED reservations without payment. You must complete the application and forward to us full payment to reserve your space. Upon acceptance of your application, a confirmation will be sent to you. Spaces will be assigned on a first paid, first reserved basis. (NO exceptions).

CAPACITY CONTROL

The policy of controlling the number of exhibitors displaying at the event will continue through September 7th, one week before the day of the event.

BOOTH SPACE ASSIGNMENT

All booth assignments will be given at the same time of exhibitor check-in and are based on a first paid, first reserved basis. Organizers will work with you as best as possible to honor your space requests. Special circumstances require organizers' discretion. He Knights of Columbus reserves the right to re-assign your reserved exhibit space if you do not set-up in time or call us at (310) 809-3243.

EXHIBITOR PASSES

There will be 2 exhibitor passes given per booth reserved. No exceptions. You will receive your wristbands at check-in, please make sure all your employees are wearing their wristbands during event hours. Exhibitors will be allowed to purchase additional passes for employees at check-in.

CANCELLATION POLICY

4 – 5 WEEKS FROM EVENT DATE – FULL REFUND

2 – 3 WEEKS FROM EVENT DATE - \$25 FEE PER 10X10 SPACE

0 – 7 DAYS FROM EVENT DATE – NO REFUND

SET-UP/TEARDOWN POLICY

Each confirmed exhibitor will receive a confirmation of set-up times. The only exceptions to these set-up times will be exhibitors with 6 booths or more, fifth wheels, and semi-trucks. The larger displays may set-up earlier upon request. Tear down times are posted on the confirmation. EARLY TEAR DOWN allowed ONLY if can be done without inconvenience or disruption of the event, other exhibitors, or event attendees.

FIRE RESTRICTONS

Exhibitor drapes, hangings, curtains, drops, and all decorative materials that would tend to increase a fire hazard shall be made from nonflammable materials, or shall be treated and maintained in flame-retardant solution. The state Fire Marshall may come in at any time to enforce this.

MERCHANDISE RESTRICTIONS

The Knights of Columbus has the exclusive right to display, license, sell, and merchandise all event novelties (t-shirts, run pins, etc.) ALL WATER & DRINKS. The Knights of Columbus further has the right to inspect, approve, reject, or otherwise control the display, promotion, sale, or the merchandising of products or services by exhibitors at the event in its sole discretion. Any products or services rejected by the Knights of Columbus must be immediately removed from the event premises and may be removed by the Knights of Columbus, if this does not occur. Illegal drugs, and drug paraphernalia, weapons, merchandise containing racial slurs, manufacturer or copyright infringements, obscenities, or other offensive or other detrimental matter will not be permitted. Merchandise designed to be passed off as event merchandise (use of city, date, event name, trademarks, etc.) or which has this effect will not be permitted.

RELEASE OF LIABILITY

Applicant agrees to observe and comply with all applicable laws, statutes, ordinances, rules, and regulations. Applicant assumes all costs and liability arising from the use of patented, trademarked, copyrighted, or service marked materials, equipment, processes, or creative rights. Applicant shall not assign or attempt to sell or assign this agreement or any rights hereunder without the prior written consent of the Knights of Columbus. The Knights of Columbus reserves the right to terminate the license granted by this agreement for good cause and, in said event. Applicant agrees to waive and forego all claims for damages and recourse of any kind. Applicant agrees to assume all risks arising out of or relating to its attendance or participation at said event and to protect, defend, indemnify, and hold harmless the Knights of Columbus, the Catholic Archdiocese, the owners and the operator of the event, and each of their agents, servants, contractors, and employees from any and all liability, loss, damage, or expense it may cause or sustain from any cause whatsoever, including fire, flood, theft, personal injury, or property loss. Applicant further acknowledges that they are aware that they cannot sell, give, or offer for sale any pictures or accounting of this event for publication without the permission of the Knights of Columbus.

I have and understand all of the above terms and conditions.

Signature _____ Date _____